

ONLINE TRAINER TÜV®

Foundation

Internal Training for TÜV AUSTRIA Online Tutors

✓ Training objectives

Planning and conducting online training courses requires strategies for communicating with and involving participants in virtual classrooms. In this seminar you will learn the didactic design of online training courses. You will learn how lively and interactive training can succeed online. Practical work on your own training concept will provide you the opportunity to practice and try things out.

✓ Topics

- **Basics in Educational Theory**
 - Definition of learning objectives
 - Classification of learning content
 - Curricula
 - Particular challenges of the live situation
 - Brain friendly speaking
- **Digital Presentation skills and tools**
 - Special features of online training courses
- **Methods & Principles of teaching in the Online Classroom**
 - Methods for different phases: Introduction, Transfer, Conclusion, Activation
- **Captivating and interesting training courses**
 - Handling of seminar technology in virtual classrooms (Whiteboards, surveys, group rooms, videos)
 - Digital tool-box for more interaction (tools, etc.)
- **Best practice - Tips for virtual training rooms**

✓ Target group

Tutors, speakers, coaches who want to professionalize their skills in designing and delivering training courses in virtual classrooms, persons who develop seminars and training programs

✓ Certification

Certificate of participation, with successful participation in the certification examination: TÜV AUSTRIA Certificate "Online-Trainer TÜV® - Foundation".

✓ Prerequisite

Experience in conducting and/or organizing seminars is a prerequisite for participation

✓ Dates

Please mark the desired date and return the scanned form by E-Mail.

x	Course-no.	Course	Date	Duration	Location	Cost excl. VAT
<input type="radio"/>	22.809.804.01	Online-Trainer TÜV® - Foundation	09.-10.05.2022	16 TU (2 days)	Online	€ 230,-
<input type="radio"/>	22.809.804.02	Online-Trainer TÜV® - Foundation	26.-27.09.2022	16 TU (2 days)	Online	€ 230,-

☐ We are interested in implementing an Inhouse-Training. Please contact us.

✓ Venue

TÜV AUSTRIA Online Campus

✓ Further Training Courses

Follow up training course:

- Online-Trainer in Adult Education TÜV® - Professional
- Trainer in Adult Education TÜV®
- Online Learning Coordinator TÜV®

✓ Information & Contact

We would be glad to send you an offer tailored to meet the needs of your company. Please give us some detailed information about your needs!

For further information, please contact: academy@tuv.at, +43 50454-8174

Registration: academy@tuv.at | www.tuv-academy.at

Company	
Address (street address, postal code, city)	
Billing address (if different)	
Please send the invoice: <input type="checkbox"/> to the following email address: <input type="checkbox"/> by post	
Title	First name
Last name	
Position	Date of birth (for confirmation of participation)
Telephone number	Your order number (if applicable)
Personal email address of the participant	Date/stamp

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